

# **Person Centered Planning Meeting Agenda**

Meeting Date: \_\_\_\_\_

Time: \_\_\_\_\_

Location: \_\_\_\_\_

Team Members (people attending):

- Introductions:
- Review the Agenda/Purpose of the Meeting
- Review the Person Centered Profile
- Review of Last Year's Plan
  - The Person's Goals
  - Services
  - Support Strategies
  - Other Issues (major events and changes)
- Celebrate!!!
- Review and Add to the "To" and "For" Lists
  - Categorize the "To" and "For" Lists
- Identify Person Goals
  - Write the Personal Goal(s)
  - Write the Goal's Current Status, Strengths and Barriers
  - List Supports and Services Related to the Goal
  - Complete the Required Information For Each Support
- List the Non-Goal Related Supports
  - Complete the Required Information For Each Non-Goal Related Support
- Write the Amount, Duration and Frequency for the Purchased Services
- Get Signatures